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<b>JOB TITLE:</b>	<b>Research, Assessment and Monitoring (RAM) Officer</b>
<b>TYPE OF CONTRACT:</b>	Regular Consultant – CST I
<b>UNIT/DIVISION:</b>	RBP Ecuador Country Office – Programming – M&E
<b>DUTY STATION (City, Country):</b>	Quito, Ecuador
<b>DURATION:</b>	11 months

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## **BACKGROUND AND PURPOSE OF THE ASSIGNMENT:**

The World Food Programme (WFP) is the world's largest humanitarian agency, fighting hunger worldwide. WFP works to save and change the lives of more than 115.5 million people in over 120 countries and territories. WFP is among the first on the scene in an emergency, providing food and other assistance to the victims of conflict, drought, floods, earthquakes, hurricanes and crop failures, as well as pandemics such as the global outbreak of COVID-19. At the same time, we keep a sharp focus on sustainable development, providing governments with the support and skills to manage food security in the long term.

A world without hunger can only be achieved if everyone has equal opportunities, equal access to resources and equal voice in decisions that impact their households, communities and societies. Our assistance can help create pathways to peace, as recognized in the awarding of the Nobel Peace Prize to WFP in 2020.

WFP's Country Strategic Plan (2017-2022) in Ecuador focuses on five strategic objectives:

- SO1. Refugees, displaced persons and vulnerable people in Ecuador can meet their basic food and nutrition needs throughout the year.
- SO2. Smallholder farmers, especially women, in the selected areas, will increase their income in a lasting manner and improve their productivity.
- SO3. Communities and individuals with food insecurity in areas with high vulnerability to climate change, as well as government institutions, will strengthen their capacity to adapt to climate change.
- SO4. National institutions and programs in Ecuador, including social protection programs, will receive support to reduce food insecurity and malnutrition.
- SO5. Humanitarian partners and government institutions can access to reliable logistics services to cope with the pandemic and other emergencies.
- WFP and its implementing partners work in 16 provinces of Ecuador, with 50 team members in the main office in Quito, and 20 in its field offices.

During 2021, the CO provided assistance to 280,000 beneficiaries with an expenditure of USD 32 million, mainly through CBT as well as capacity strengthening at different levels (individual, community, national) which require advanced data management and protection both for WFP and its beneficiaries.

Moreover, the CO needs to strengthen its positioning with different stakeholders and put forward innovative actions and programs that capture the attention and interest of national and international donors, diversifying the CO's portfolio. To this end, the Monitoring and

Evaluation unit needs to identify strategic information and key indicators to support various advocacy actions.

A RAM officer is needed to provide technical advice in monitoring and data management of WFP implemented activities and projects in Ecuador, and to contribute to the presentation of key information on WFP operations in Ecuador to facilitate informed and timely decisions at all levels throughout the organisation.

## **ACCOUNTABILITIES/RESPONSIBILITIES:**

Under the direct guidance of the Senior Monitoring and Evaluation Associate, and under the general supervision of the Deputy Country Director, who leads the Program Unit, the Consultant will perform the following tasks:

1. Coordinate the collection of information with field teams, local partners and/or external consulting teams to support the monitoring of programs, projects or activities established in each of the country office's strategic objectives.
2. Participate in the elaboration of the annual monitoring plans considering each strategic objective, the implementation processes and the established logical framework.
3. Develop, validate and adjust data collection tools; as well as recommend innovative processes for data collection in the context of emergency or remote areas.
4. Facilitate the regular follow up, extraction and analysis of monitoring and operational data from corporate project management systems (COMET) to improve its use and usefulness
5. Act as focal point on the provision of daily technical support of the Corporate Project Management and Reporting System (COMET)
6. Collect, analyze, systematize and prepare data for corporate and donor reporting. Prepare reports and PPTs with key findings and feasible recommendations to improve the implementation processes of the activities.
7. Train WFP staff, local partners and/or external consultants in the use and application of food security indicators and monitoring tools.
8. Develop dashboards (Tableau) for monitoring and control of projects and programs that are implemented (Data quality).
9. Other duties as required

## **DELIVERABLES AT THE END OF THE CONTRACT:**

- Effective coordination and timely data collection in the framework of the CSP.
- Monitoring and follow-up plans implemented
- Data collection tools adjusted to the priorities of each Strategic Objective.
- Timely recorded data in COMET and other corporate systems
- Internal coverage data reports delivered as required by each Strategic Objective.
- Quality control dashboards developed and operational (Tableau) and proper information control.

- CO capacities for improved corporate reporting, strategic and operational reporting and result-based monitoring as well as external (government, implementing partners) M&E capacities strengthened.

## WFP LEADERSHIP FRAMEWORK: COMMON STANDARDS OF BEHAVIOUR

<p><b>Leads by Example with Integrity</b></p>	<p><b>Upholds WFP values, principles, and standards:</b> Demonstrates and encourages others to uphold the WFP values, principles and standards</p>	<p><b>Respects others and values diversity:</b> Values diversity using respectful and inclusive language, and encourages others to do the same</p>	<p><b>Stays focused and calm under pressure:</b> Stays focused and calm when under pressure, encourages others to do the same, and offers guidance and support to manage difficult situations</p>	<p><b>Demonstrates humility and a willingness to learn:</b> Demonstrates humility and a willingness to learn and share knowledge, frequently seeking and acting on feedback, and pursuing opportunities to develop</p>
<p><b>Drives Results and Delivers on Commitments</b></p>	<p><b>Delivers results for maximum impact:</b> Identifies and aligns objectives to the required outcomes, holding self and/or others accountable for the delivery of results for maximum impact</p>	<p><b>Delegates appropriately:</b> Delegates responsibly and provides appropriate support empowering others to deliver results</p>	<p><b>Adapts readily to change:</b> Responds readily to change in different contexts and adapts accordingly</p>	

<p><b>Fosters Inclusive and Collaborative</b></p>	<p><b>Is inclusive and collaborative</b> Promotes inclusive teamwork and psychological safety by encouraging colleagues to collaborate by sharing ideas and openly raising issues</p>	<p><b>Gives timely and constructive feedback:</b> Supports development for others by giving timely and constructive feedback</p>	<p><b>Builds and shares new perspectives:</b> Seeks out, trusts and listens attentively to diverse views to capture, learn, build and share new perspectives</p>	
<p><b>Applies Strategic Thinking</b></p>	<p><b>Communicates and fulfils WFP's vision:</b> Communicates and fulfils WFP's vision and operational outcomes to deliver meaningful solutions</p>	<p><b>Embraces curiosity and new ways of doing things:</b> Demonstrates curiosity, designs and implements new ways of doing things when relevant</p>	<p><b>Analyses and evaluates data:</b> Gathers data and different perspectives, shares knowledge and uses evidence to inform decision making</p>	<p><b>Considers the impact of decisions:</b> Implements decisions, considering the risks and implications of actions for teams, projects and other initiatives</p>
<p><b>Builds and Maintains Sustainable Partnerships</b></p>	<p><b>Builds partnerships:</b> Initiates and builds partnerships by identifying and promoting opportunities for mutual areas of interest and benefit</p>	<p><b>Collaborates to deliver common objectives:</b> Collaborates with partners to deliver common objectives by sharing information and working together on agreed solutions</p>		

## QUALIFICATIONS & EXPERIENCE REQUIRED:

- Education:**
- Advanced University degree in Economics, Statistics Social Studies, Development studies, or other related fields, or First University degree with additional years of related work experience and/or training/courses

- Experience:**
- At least three years of postgraduate professional experience in monitoring and evaluation, food security, vulnerability analysis or a closely related area
  - Proven experience in quantitative and qualitative data analysis
  - Work experience in database management and household data analysis is an asset
- Knowledge & Skills:**
- Demonstrated expertise in Tableau dashboard development
  - Excellent knowledge of statistical packages (R statistics, SPSS, Advanced Excel)
  - Excellent knowledge of visualization tools (Tableau, Power BI, Power point)
  - Proficiency in Windows, MS Office (Word, Excel, PowerPoint, Outlook)
  - Track record of producing reports and other communication materials
  - Demonstrated ability to present information and ideas and to communicate effectively
  - Ability to compile, maintain and analyse data, prepare reports and draw initial conclusions and recommendations
  - Ability to work in a team, and maintain effective work relationships with counterparts
  - Effective and timely interaction with colleagues and concerned parties internally and externally; flexibility in accepting work assignments outside normal desk description
  - Demonstrated ability to establish priorities and to plan, coordinate and monitor their own work plan and those under supervision
  - Resourcefulness, initiative, maturity of judgement, tact, negotiating skills.
- Languages:**
- English and Spanish proficiency level C (working level)
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**WFP seeks applicants of the highest integrity and professionalism who share our humanitarian principles. WFP is an equal opportunity employer, and we are committed to promoting diversity, inclusion and gender balance.**

**Selection of candidates is made on a competitive basis. Candidates can apply through <https://es.wfp.org/careers/job-openings> until 09 October 2022 (VA No. 173370)**